

Academy Club Coordinator

Salary / grade range Band D. SCP 12 - 17

32.5 Hours per week, 52 weeks per year

28 days holidays plus bank holidays

FTE - £ 28598 -£31022 per annum

Location Co-op Academy Woodslee

Reports to Senior Leadership

Hours of work: 7.30 – 9.00 am Monday to Friday

3.00 – 6.00 pm Monday to Friday

Plus 5 hours for planning and preparation during term time

Holiday club hours vary

Would you like to work within a vibrant primary academy, impacting positively on young people's lives? We're looking for an Academy Club Coordinator to join our team as soon as possible. We are looking for an enthusiastic and dedicated person. Someone who can oversee our wrap around provision, offering exciting and wonderful experiences for our amazing children who attend the club.

This is a fantastic opportunity for someone with early years experience as well as experience with older children. Someone who has the drive, inspiration and talent to support our many children who attend. You will work closely with the rest of the team while being part of a stronger whole

school team. We are seeking an individual who shares our vision and commitment to ensuring the very best of the children in our care.

How and why you do things matters greatly to us, as does your ability to use your initiative, work independently and demonstrate ambition and integrity.

You'll do this whilst capturing the spirit of our vision and values and role-modelling exceptional professional behaviours.

We are looking for someone who:

Has experience working with early years children as well as older children

Is a hardworking and dedicated practitioner; able to motivate and inspire children

Is enthusiastic, resourceful and committed to ensuring the highest possible standards, supporting every child in their care to flourish

Is willing to contribute to the life of the school and its community

Has a commitment to their own personal and professional development

Works effectively in partnership with all stakeholders

Is able to work cooperatively as part of a team

Has a good sense of humour and willing to 'go the extra mile'

Takes responsibility for promoting and safeguarding the welfare of children and young people within the school.

32.5 Hours per week (during term time), 52 week contract. Available for all holiday clubs scheduled to take place outside of term time.

Hours of work during term time

7.30 – 9.00 am Monday to Friday

3.00 – 6.00 pm Monday to Friday

Plus 5 hours for planning and preparation during term time

Holiday club hours vary

Requirements for the role:

Holidays must be taken during the Christmas shut down and the final two weeks of August. The remaining can be requested as and when during the 52 week contract.

Why us?

At Co-op Academy Woodslee, we can offer a welcoming, vibrant and inclusive learning community with continued professional development and a creative and caring atmosphere with a strong commitment to the education of the whole child. We are a thriving and expanding community and we're looking for passionate and dedicated individuals to help us build on this success and become part of our growing team.

All our values are based upon the values of the Co-op Group, which will inform our behaviours.

Self-help: We do not expect to be spoon fed – we will try to do things for ourselves in the right way and at the right time.

Self-responsibility: Everyone should act in a responsible way around the academy site and in the local community. We take responsibility for our own learning; we want to become independent learners.

Equality: We are proud to be part of a very multicultural academy, with students from all over the world; it is important that we treat each other with respect and accept that others may be different from ourselves. We should all of us have equal chances to succeed.

Equity: We want to look for the best in each other. Rewarding others fairly to encourage all types of achievement.

Democracy: We will contribute our ideas to make the academy a success.

Solidarity: We can achieve more by working together, rather than as individuals.

Our Values

Being part of the Co-operative Group, we are both guided and driven by the Co-op values which are embedded in everything that we do within our Academy - We strive to demonstrate the following ethical values in everything we do - they are our 'Ways of Being':

Succeed together

Do what matters most

Be yourself, always

Show you care

So, if you believe in our values, we would love to hear from you!

We offer a wide range of benefits and rewards to recognise the part you play in our success:

Benefits include:

Our employee benefits package includes:

You'll get a Co-op colleague discount card. This gives you a 10% discount in our Co-op Food stores.

Co-operative flexible benefits (discounted line rental and broadband package, family care advice and cycle to work scheme)

Discounted gym membership and leisure activities which includes discounts on Merlin Entertainments (Sea Life, Legoland etc), Virgin Experience Days, SuperBreak and many more!

Co-operative Credit Union: save directly from your salary and receive a competitive dividend. Borrowers can benefit from very competitive interest rates & terms (in comparison with other high street lenders)

Co-op Funeralcare benefit

Season ticket and rental deposit loans

And More!

Please click the link to apply:

<https://recruit.sampeople.co.uk/Jobboard/Vacancy/Details?campaignRef=SCH-C-oAT-1453>

For more information about the Co-op Academies Trust, please visit:

www.coopacademies.co.uk

The Trust is also committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage or civil partnerships.

Qualifications

5 GCSEs including Maths and English (grade 4-9) or equivalent

essential

Paediatric First Aid Certificate

desirable