

Employee Specification Form
 Specification for the post of: **Kitchen Assistant**

M23

	Essential Personal Attributes	Stage Identified	Desirable Personal Attributes	Stage Identified
Qualifications			- NVQ or equivalent catering qualification - Maths GCSE or equivalent (Grade C or above) - English GCSE or equivalent (Grade C or above) - Up-to-date Level 2 award in Food Safety and Catering	Application Certificates
Experience	- Working within a busy kitchen - Experience in the use of kitchen equipment - Working as a member of a team - Decision making skills, such as food preparation, cooking and washing up - Safe keeping, cleanliness and use of equipment	Application Interview	- Experience working in a school kitchen - Working with children	Application Interview References
Knowledge & Skills	- Good communication and interpersonal skills - Good organisational and time management skills - Knowledge of procedures and equipment for preparing, serving and assisting with cooking of food - Understanding of relevant hygiene requirements - A positive attitude to personal development and training	Application Interview	- Experience working independently and taking responsibility of a working station in a busy kitchen - Knowledge of health and safety issues	Application Interview References
Special Requirements	- Articulate, well-motivated and reliable - Able to work flexibly to meet the changing demands of the school catering provision - Embrace the school's ethos	Application Interview	- Awareness of safeguarding issues and procedures - Contribute to the wider life of the school	Application Interview