

Job title:	Offshore Petroleum Health and Safety Team Leader		
Department:	Mineral Resources	Section:	Regulatory
Reports to:	Offshore Petroleum Head of Health, Safety and Environment		
Grade:	Falkland Islands Government Grade - B	Job code:	620HSM
Overall purpose of the role			
The regulatory function of the Department of Mineral Resources (DMR) is responsible for developing, administering and ensuring compliance with the regulatory regime for offshore petroleum exploration, production, decommissioning, unloading and storage in the Falkland Islands controlled waters. The role of the Offshore Petroleum Health and Safety Team Leader is diverse and involve all aspects associated with the regulation of health and safety legislation. Leading a team of inspectors within DMR, the Offshore Petroleum Health and Safety Team Leader is responsible for overseeing the health and safety regulation of offshore petroleum developments through a robust inspection programme and the effective implementation of legislation. In an evolving and dynamic area for the Falkland Islands, you will also contribute to the development of industry guidance, standards and operational strategy. You will have the ability to identify and resolve problems quickly in an inclusive and pragmatic way. Capable of working under challenge and pressure, you will have the experience and interpersonal skills needed to build robust relationships with internal and external stakeholders, and to influence organisational change to encourage, improve and enforce compliance with health and safety regulation.			
Key role activities			
The postholder will be responsible for overseeing and coordinating the review and assessment of health and safety submissions for offshore petroleum developments. This will include (but is not limited to): • Competence assessments associated with applications for licenses and operatorship; • Applications and notifications for drilling and well intervention operations; • Relocation and Design Notifications (including for HAZID assessments) in support of proposed developments; • Major Hazard (Safety Cases) in support of proposed developments; • Security and Emergency Response proposals in support of proposed developments; • Applications relating to the final decommissioning of offshore facilities. The post holder will also be required to: • Develop and implement a prioritised inspection and investigation programme and where necessary, lead investigations into contraventions of health and safety legislation and liaise with the Head of HSE to decide on the appropriate enforcement action. This includes carrying out inspections and arranging joint inspections with other FIG departments and technical specialists as required; • Oversee and review the Offshore Petroleum Health and Safety Inspectors' findings to ensure consistency, proportionality and transparency and escalate to Head of HSE as appropriate;			

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- Respond to health and safety incidents or regulatory non-compliance and participate in the investigation and emergency response activities; - Provide expert advice and direction on investigations from a health and safety perspective, and where necessary lead investigations into contraventions of health and safety legislation and decide on the appropriate enforcement action; - Maintain and participate in an effective 24/7 response capability, providing advice and support to the on-call Offshore Petroleum Health and Safety Inspectors. This will include carrying out inspections when other inspectors are unavailable or when senior presence is required; - Work with the Regulatory Policy Lead and Head of HSE on the development of new or amended policy, regulations, guidance or procedures. This will include the development of policy on emerging health and safety issues; - Provide advice on health and safety matters to operators, government, industry bodies and the general public, and develop positive relationships with industry representatives, other Government departments and NGOs; - Advocate for desired health and safety outcomes, influencing stakeholders where necessary and getting agreement from others to achieve key outcomes; - Liaise with and participate in various industry work groups, such as the Offshore Energy UK's Oil Spill Response Forum, Emergency Preparedness Offshore Liaison Group to improve guidance, ensuring learning and identified improvements are implemented; - Line manage and mentor the Offshore Petroleum Health and Safety Inspectors; - Deputise for the Offshore Petroleum Head of Health, Safety and Environment as required; <i>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</i>	
Additional information	
This post will require strict adherence to confidentiality rules and protection of privacy within existing legislation. Shareholding in oil companies with licence interests in the Falkland Islands is not permitted. Role involves direct line management of up to five Offshore Petroleum Health and Safety Inspectors.	

Person specification:	Offshore Petroleum Health and Safety Team Leader		
Criteria	Essential	Desirable	Assessment method
Knowledge, skills & experience			
At least seven years' experience of working in health and safety regulation in the oil and gas industry in the UK, including reviewing and assessing safety cases	✓		A/I
Excellent understanding of UK health and safety legislation and its application	✓		A/I
Management or leadership experience in a relevant technical, regulatory, or enforcement environment	✓		A/I
Strong research skills and the ability to efficiently gather, sift and understand large amounts of information to identify key trends and issues	✓		I/R
Excellent interpersonal skills with the ability to advise, collaborate and build good working relationships with individuals at all levels of government, conduct effective stakeholder engagement and deal credibly with politicians and the public	✓		I/R
Excellent verbal and written communication skills, including the ability to express ideas and impart key messages clearly, concisely and effectively and to present complex concepts to non-technical audiences	✓		A/I
Able to identify pragmatic solutions to complex problems	✓		A/I/R
Excellent working knowledge of project management methods and governance frameworks, including seeing tasks through to a successful conclusion	✓		A/I
Capacity to multitask, prioritise workloads and resolve conflicting priorities and meeting challenging deadlines whilst maintaining attention to detail	✓		A/I/R
Demonstrated ability to work both in teams and independently	✓		I/R
Experience of working corporately in a complex multi-service organisation.	✓		A/I/R
Able to motivate and manage staff and consultants and experience of matrix management to deliver successful project outcomes.	✓		A/I
Good knowledge of MS Office including Excel, PowerPoint, Project and Word	✓		A/I
Personal attributes			
Align with FIG's core values – Diverse, Professional, Resilient & Resourceful	✓		A/I/R
Confidence to intervene on unsafe acts and conditions and acceptance of responsibility and accountability	✓		A/I/R
Highly motivated and able to work on own initiative, with a demonstrated commitment to high quality service delivery	✓		A/I/R
Sound judgement when evaluating social and economic impacts, strong political awareness, including regarding the sensitivity of information in a small community	✓		I/R
Adaptability to working in a small, remote community	✓		I/R
Qualifications & training			
Bachelor's degree or equivalent in a health and safety discipline, or other evidence of suitable training and job experience	✓		A
Master's degree (or equivalent) in a health and safety discipline containing significant content relating to the offshore petroleum industry	✓		A
Possess in-date BOSIET, CA-EBS, OPITO MIST and OEUK medical (or be willing to get them before starting)	✓		A
Possess a valid driving licence	✓		A
NB Equivalent combinations of educational qualifications and experience may be considered			
Note to Applicants: Please ensure that you demonstrate your ability to meet the requirements of the job in your application form by giving clear, concise examples of how you meet each criterion.			

Method of assessment:

A - Application Form

I - Selection Interview

R – Reference

O - Other