



M23 EMPLOYEE SPECIFICATION FORM

FOR THE POST OF TA LEVEL 2 AT ELLERAY PARK SCHOOL

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
QUALIFICATIONS	NVQ Level 2 or equivalent; Very good English, Maths and Computing skills.	Further evidence of relevant CPD. Evidence of CPD in relation to pupils with complex learning difficulties	Application Form.
EXPERIENCE	- At least 2 years recent experience of working with children. - Enthusiastic and excellent practitioner; - Experience of assessing pupils' needs and delivering education programmes (under the direction of the teacher)	Experience in SLD / ASD.	- Application Form. - Interview. - References
KNOWLEDGE /	Good understanding of child development and learning	Knowledge of triad of impairment	Application Form.

SKILLS	processes • Ability to contribute to discussions around pupil development and progress; • Experience of writing observations and providing feedback to the teacher on suggested next steps • Ability under the guidance of the teacher to deliver targeted interventions and to report on individual progress made; • Ability to use ICT effectively to support learning • Ability to relate well to children and adults. • Ability to work in partnership with parents / carers; • Ability to work in partnership with professionals that support school provision; • Understand classroom roles and responsibilities and your own position within these • Good understanding of Child Protection Policy and procedure; Understanding of information sharing (confidentiality) and record keeping issues.	and related strategies Knowledge of a total communication environment Ability to contribute to the teaching activities.	• Interview. • References
OTHER PERSONAL QUALITIES	Effective time management and excellent organisational skills; Ability to use own initiative and work independently; Ability to motivate, inspire and have high expectations of pupils;	Willingness to work on both school sites.	Application Form. Interview. References

	Ability to work calmly under pressure; Be suitably flexible to meet needs of changing environment; Ability to build and maintain effective relationships; Approachable and flexible; Able to adapt to changing circumstances and new ideas in a positive and creative manner; Friendly, fair and caring nature; Honest, reliable and dependable; Good verbal and written communication skills; Willingness and ability to work as part of a team. Willingness to undertake personal care.		
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