



Job Description

Gayton Primary School & Nursery, Heswall

Level 3 Nursery Practitioner

Purpose of the role

To work as part of the nursery team to support high-quality Early Years provision for children at Gayton Primary School & Nursery. The practitioner will help create a safe, nurturing and stimulating environment in which children learn through play, exploration, curiosity and strong relationships.

Key responsibilities

Support Early Learning and Development

Assist in the delivery of engaging and age-appropriate learning activities, fostering children's intellectual curiosity, social skills, self-reliance and self-esteem.

Contribute to Planning and Evaluation

Provide valuable input into the planning and assessment of learning experiences for individual children and small groups, helping the team make well-informed decisions tailored to each child's needs and stage of development.

Ensure Safety and Well-being

Supervise and support children both inside and outside the nursery, including during outdoor activities and trips, to ensure their safety and promote their physical, emotional and social development, in line with the nursery's behaviour management and safeguarding policies.

Monitor and Report Progress

Observe and track each child's progress, achievements and areas for development. Regularly report these observations to the nursery team and parents/carers to support ongoing individual development.

Engage with Parents and Carers

Liaise closely with parents and carers to maintain open and effective communication about each child's well-being, progress and any concerns, ensuring a collaborative approach to each child's development.

Maintain Accurate Records

Keep accurate records of each child's development and activities as specified by the nursery team, ensuring that the nursery's information systems are up to date and comprehensive.

Support Personal, Social and Physical Needs

Attend to the personal care, social interactions and physical needs of children, including toileting, nappy changing and intimate care where required, in accordance with school policies and procedures, to maintain their well-being, dignity and comfort throughout their time in the nursery.

Prepare and Maintain the Learning Environment

Prepare, organise and maintain learning materials and equipment. Ensure that the nursery space is welcoming, clean and conducive to learning, exploration and play.

Celebrate and Display Children's Work

Assist in displaying and presenting children's work to create a vibrant and inspiring learning environment that celebrates each child's achievements.

Professional Development and Team Collaboration

Participate in staff meetings, training sessions and professional development opportunities. Contribute positively to team discussions and the ongoing improvement of nursery practice.

The duties outlined above are not exhaustive, and the postholder may be required to undertake other duties appropriate to the level and nature of the post.

Safeguarding

Gayton Primary School & Nursery is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to the school's safer recruitment procedures and appropriate pre-employment checks, including an enhanced DBS check.

Gayton Primary School & Nursery

Positive Minds, Positive Futures