



### **Person Specification – Site Manager – 2026**

***This specification lists the competencies of an experienced/fully trained post-holder. E = Essential / D = Desirable***

|                                    |                                                                              |          |
|------------------------------------|------------------------------------------------------------------------------|----------|
| <b><u>Qualifications</u></b>       | Relevant site management or caretaking qualification or willingness to train | <b>D</b> |
|                                    | Valid first aid certificate or willingness to be trained                     | <b>D</b> |
| <b><u>Experience</u></b>           | Relevant experience working in a similar environment                         | <b>E</b> |
|                                    | Experience working in a school                                               | <b>D</b> |
| <b><u>Knowledge and skills</u></b> | Understanding of mutual respect                                              |          |
|                                    | Promote a positive working environment and demonstrate enthusiasm            | <b>E</b> |
|                                    | Ability to handle difficult and emotional situations                         | <b>E</b> |
|                                    | Flexible attitude towards day-to-day tasks                                   | <b>E</b> |
|                                    | Ability to work under pressure using initiative                              | <b>E</b> |
|                                    | Ability to work effectively as part of a team                                | <b>E</b> |
|                                    | Knowledge and understanding of health and safety and safeguarding            | <b>E</b> |
|                                    | Ability to innovate and manage change                                        | <b>E</b> |
|                                    | Professional approach to work (punctuality, confidentiality)                 | <b>E</b> |
| <b><u>Special Requirements</u></b> | Willingness to engage in staff training and development                      | <b>E</b> |
|                                    | Willingness to act upon feedback and improve practice                        | <b>E</b> |
|                                    | Cheerful disposition, sense of humour and loyalty                            | <b>E</b> |
|                                    | Flexibility                                                                  | <b>E</b> |
|                                    | Support the school's distinctively Christian ethos                           | <b>E</b> |
|                                    | Commitment to safeguarding                                                   | <b>E</b> |