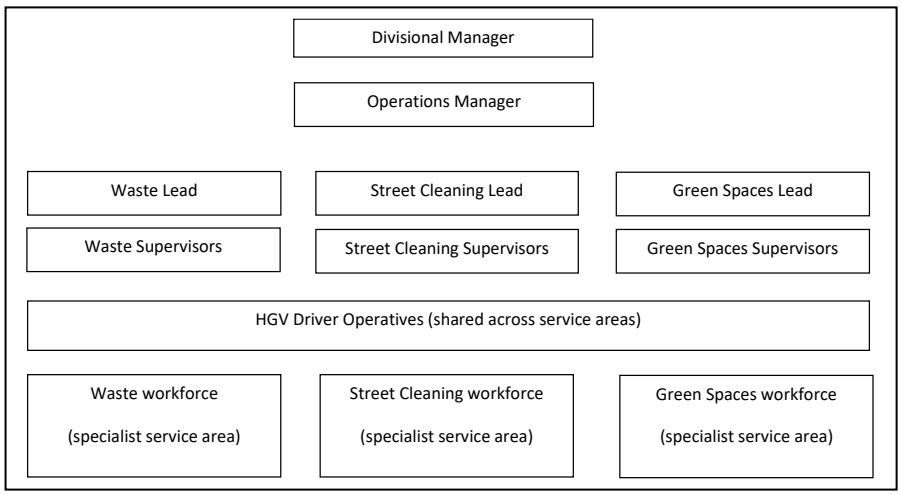
JOB PROFILE

JOB PROFILE SUMMARY

Job Title: HGV Driver & Operative
Reports to: Relevant service Lead i.e. Waste, Street Cleaning or Green Spaces
Date: June 2021

Organisational Chart



MAIN PURPOSE OF JOB

***Why** the job exists*

- To support the delivery of our services including waste collection, street cleaning and grounds maintenance.

***What** it has to achieve*

- *Support daily service demands by joining our waste crews, street cleaning or grounds maintenance teams and assisting with daily work programmes.*

KEY DUTIES/ACCOUNTABILITIES:

1. Inspect, drive and care for vehicles, including HGVs and specialist vehicles, used in the delivery of our services.

2. Follow daily instruction from Leads, Supervisors and colleagues in relevant service areas.

3. Collect waste from residential properties, businesses and other establishments in and around the district. Act as team leader for the crew when driving refuse vehicles.

4. Litter pick, clear fly tips, empty litter bins, deploy traffic management equipment, sweep and clean public areas and highways.

5. Complete grounds maintenance tasks such as grass cutting, weeding, strimming hedge trimming and repairs on site.

6. Use, maintain and repair tools, equipment and machinery as required.

7. Work as part of a team or alone to fulfil your daily duties.

ADDITIONAL DUTIES AND ACCOUNTABILITIES

1. Attend meetings, training courses, briefing sessions and toolbox talks in order to meet operational requirements and develop skills and competencies.
2. Support other teams and services within CCS and the District Council as may be required from time to time i.e. in emergencies, at times of staff shortage or to support particular projects or events.
3. Any other duties commensurate with the grade and level of responsibility of this post, for which the post holder has the necessary experience and/or training.

KNOWLEDGE, SKILLS & EXPERIENCE

Business Knowledge

1. Understand the role of the council in delivering a broad range of services

2. Working within an operational environment

3. Knowledge and understanding of health and safety in the workplace

Essential Functional / Technical Skills

1. Ability to drive council vehicles ranging from small vans to HGVs (training is provided for specialist vehicles such as sweepers)

2. Ability to complete physically demanding work in all weathers e.g. walking, lifting and carrying

3. Confidence in using a broad range of tools, equipment and machinery (full training is provided)

4. Follow work instructions and procedures to ensure safe and efficient work

Qualifications

1. Current and valid HGV licence and CPC
2. No formal qualifications are required but the ability to read, write and communicate in English is essential.

Personal Attributes / Competencies

1. Flexible, adaptable and positive about daily changes

2. Able to work as part of a team or alone to complete tasks

3. Calm under pressure, polite and professional at all times

4. Supportive and enthusiastic about the services we provide