Ashfield
DISTRICT COUNCIL

Job Profile

Post title: **Team Leader – Environmental Health (Residential)**

Department: **Place Directorate**

Job families: **Team Leader**

Grade: **H**

Responsible to: **Service Manager – Environmental Health**

Employees managed: **6**

Date of issue: **August 2026**

Person Specification	
Essential upon appointment	**Desirable on appointment**
Knowledge / Qualifications Degree level qualification and registered member of Chartered Institute of Environmental Health (CIEH) **or EHORB REGISTRATION with evidence of CPD** Comprehensive knowledge of housing legislation including the Housing Act 2004, HHSRS, HMO licensing and management regulations. Sound understanding of private sector housing enforcement powers, statutory nuisance and associated environmental health legislation. Knowledge of safeguarding responsibilities and the impact of poor housing on health and wellbeing.	Understanding of local government processes, governance arrangements and decision-making frameworks. Knowledge of current housing policy, regulatory requirements and emerging issues affecting the private rented sector.

Experience Significant experience of working within Environmental Health or Private Sector Housing in a local authority setting. Experience of undertaking housing enforcement activities and managing complex or high-profile cases. Experience of supervising, mentoring or managing professional staff and allocating workloads. Experience of preparing reports, presenting recommendations and communicating with senior stakeholders. Experience of working effectively with elected members, partner organisations, landlords and residents.	Experience of representing an organisation at court, tribunals or formal hearings.
Skills Ability to provide visible and effective leadership to a multidisciplinary team. Excellent communication, negotiation and influencing skills. Ability to make sound decisions in complex, sensitive and high-risk situations. Commitment to customer service, equality, diversity and inclusion. Willingness to work flexibly, including occasional evenings and attendance at court or committee meetings.	Ability to lead transformational change and foster a culture of continuous improvement.
Other Requirements	

Competencies

Please refer to the Leadership Competency Framework for more information about the behaviour descriptors for each competency.

Equality Act 2010

The ways in which a disabled person meets the criteria for a post must be assessed as they would be after any reasonable adjustments required had been made.

If appropriate, disabled candidates should indicate on the application form if they have needs which should be considered at the shortlisting stage.