SOUTH KESTEVEN DISTRICT COUNCIL

Job Description

Job title	Waste and Recycling HGV Driver	Hours	42 hours per week for 5 days – Monday to Friday. There will be some bank holiday and weekend work available. Week by week arrangements will be in accordance with business requirements and by agreement with your line manager, subject to your right not to work more than 48 hours per week unless by agreement.
Department	Waste and Recycling	Grade	SK6MS (£31,864 per annum for 42 hours per week)
Location	SKDC Operations Depot, Turnpike Close, Grantham	Contract	Permanent

Main Job Purpose

PLEASE BE ADVISED THAT YOU MUST HOLD A CATEGORY C LICENCE AND HAVE A DRIVER'S CPC CARD (AND HAVE COMPLETED AT LEAST 28 HOURS PERIODIC TRAINING IF YOUR CURRENT CARD EXPIRES IN THE NEXT 12 MONTHS) TO APPLY FOR THIS JOB AS IT ENTAILS DRIVING VEHICLES WEIGHING UP TO 32 TONNES

Working as part of a team of staff delivering a wide range of waste collection and recycling initiatives across the district. To be responsible for the safe driving and operation of refuse freighters and the supervision of the loaders working with the post holder. This role may also require the post holder to work in a street cleansing environment and is therefore required to carry out any duties which are assigned.

To undertake duties in accordance with relevant health and safety procedures and in accordance with established service specifications and locally agreed procedures.

This post is not politically restricted.

Main Statement of Responsibilities

- To drive/operate vehicles and equipment as required by the authority in accordance with the valid licence, experience and training for that vehicle/equipment
- To drive/operate vehicles and equipment in accordance with agreed authority safety/procedures and legal requirements
- Give instructions to the loaders and check their work
- To complete, check and return all paperwork as required
- To supervise the loaders working with you ensuring that they are following all health and safety rules, SKDC procedures, Risk Assessments and Safe Systems of Work and to report any breaches, issues or concerns to a supervisor immediately
- To maintain the cleanliness and appearance of vehicles and equipment to a high standard, including daily vehicle checks

- To collect waste from properties and load onto vehicles
- To collect any loose waste from properties and load onto vehicles
- To unload waste from vehicles
- To assist with the collection of bulk items
- To deal with customers in a responsible and professional manner
- To undertake any other relevant duties
- To adhere to health and safety legislation including rules, SKDC procedures, Risk Assessments and Safe Systems of Work and locally agreed procedures
- To wear personal protective equipment as required
- To undertake and attend any training/instruction to carry out the above duties

Core values

Our vision is to "be the best district in which to live, work, and visit." To achieve this promise, we are building an organisation with a strong internal culture. Our values determine how we behave and deliver services to our residents and businesses and how we interact with each other, and we believe that our values are just as important as skills.

They focus attention on six areas:

Trust
- We act with credibility, professionalism and integrity in all that we do.
- An important guiding principle in the Council's operations and decision-making process, Trust is found in all relationships; from colleagues, Members and building our resident's trust.

Empowerment
- Committed to creating an environment where employees are encouraged and supported to take initiative.
- A culture of collaboration and teamwork where everyone is encouraged to share ideas, contribute and work together.

Accountability
- Taking responsibility for our actions and operating in a transparent manner.
- Whatever job we do, we're responsible for our own performance.

Making a Difference
- Addressing the complex challenges we face with innovative solutions.
- The Council is driven by a purpose to create a positive impact and improve the lives of residents and the community of South Kesteven.

Supportive to All
- Putting residents at the heart of everything we do.
- Being an inclusive Council that values and celebrates diversity.

Kindness
- Empathy and understanding of others.
- Treating everyone with respect.

SOUTH KESTEVEN DISTRICT COUNCIL



Person Specification
Relevant Experience, Skills and Knowledge
Essential • Effective and safe driving skills • Able to load/unload onto vehicles • Awareness of the health and safety requirements • Willing to work outdoors in all weathers Desirable • Experience of manual work
Relevant Qualifications
Essential • Full Category C licence and Driver CPC (this post requires the driving of vehicles up to 32 tonnes)
Communication and Interpersonal Skills
Essential • Effective customer care skills • Effective supervisory skills • Flexibility in terms of hours • Flexibility in terms of duties