CYNGOR SIR *POWYS* COUNTY COUNCIL

JOB DESCRIPTION

Position Title:	**Occupational Therapist**
Position Number:	**ADU0060**
JE Code:	**HAYASC004**
Service:	**Adult Social Care**
Location/Work Base:	**North Powys**

this is a flexible worker position and therefore the Council offers opportunity to work in an agile way to include home working

Grade:	**Grade 11** **Point 30 to Point 32** **£42,123 to £44,253 per annum** **£21.83 to £22.93 per hour**
Contracted hours:	**37 hours, Permanent**
Reporting to:	**Senior Practitioner**
Responsible for:	**Social Care Practitioner**

Summary

About the role:

Join Powys County Council as an Occupational Therapist in our friendly team, supporting people of all ages and disabilities to live safely and independently in their communities. You'll undertake person-centred assessments, manage risk, and recommend equipment and adaptations. Working with individuals, carers, and partner agencies, you'll promote wellbeing, choice and independence while meeting statutory responsibilities and professional standards.

About you:

- A recognised Occupational Therapy qualification and current HCPC registration.
- A passion for enabling independence through strengths-based, person-centred practice.
- Strong assessment, analytical and creative problem-solving skills.
- Confidence in managing complex cases, risks, and competing priorities.
- Excellent communication and collaborative working skills.
- Resilience, professionalism and commitment to equality and confidentiality.

What you will do:

- Assess individuals' and carers' functional, social care and housing needs.
- Develop agreed, strengths-based plans that promote independence and wellbeing.
- Assess and balance risks while safeguarding vulnerable children and adults.
- Recommend equipment, adaptations, and moving-and-handling solutions.
- Prepare professional reports for grants, housing, and care planning.
- Manage a varied caseload and work with families, housing providers, and multidisciplinary partners.

For further information please contact Jo Barton, Senior Occupational Therapist
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Diane Whittingham, Team manager Occupational Therapy North, Visual Impairment and Social Work (Welshpool)
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Your responsibilities will be:

1. Provide a professional Occupational Therapy service to clients of all ages (including children) and disabilities living in the community, in accordance with the local authority's legal duties and responsibilities.
2. Holistically assess the needs of individuals and their carers to produce care plans and provisions that are strength based and agreed with the individual. This will include where appropriate specific functional or housing needs assessments.
3. Risks to individuals and others are assessed and balanced in a way that promotes independence for the individual and their carers.
4. Where appropriate, assess and provide advice, equipment or adaptations to enable people to remain in their own homes and to allow them to continue to be as independent as possible in daily activities.
5. Preparing professional reports for Disabled Facilities Grants, Housing needs, Moving and Handling care plans, prescription of equipment and other Occupational Therapy reports as required.
6. Convene and/ or attending interagency meetings/ liaison e.g. case conferences, planning meetings, working as part of multi-disciplinary team.
7. Work in partnership with PCC housing department and private landlords on adaptations to properties to ensure adaptations are person-centered and tailored to the individual's current and future needs.
8. To maintain an expertise in current and any future manual handling techniques and supportive equipment in order to provide specialist Moving and handling assessments.
9. Understanding of the Mental Capacity Act to ensure assessments are in line with legislation and how this protects the individual's Human Rights.
10. To maintain an Allied Healthcare professional registration and adhere to all associated ethics, standards and Codes of Practice.
11. To effectively manage a dynamic caseload, priortising tasks based on risk, complexity and individual's needs, while ensuring timely and person-centred interventions.
12. Participate in statutory processes to promote and protect the well-being of vulnerable children and/or adults.

13. To provide formal supervision and informal advice to Social Care Practitioner (OT) as delegated by line manager.

DBS:

This position has a requirement for an Enhanced DBS Check, this position is classed as regulated activity under the Safeguarding of Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012 and will be subject to a check to the list of those people barred from working with vulnerable adults.

If the role has access to government databases a BPSS check may be required - Because of the nature of the work involved, the post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) - This position may have a requirement for a Baseline Personnel Security check (BPSS).

Health and Safety Statement:

To address health and safety policies and arrangements in a pro-active manner to ensure that a high standard of safe working practices are maintained.

Equalities Statement:

To actively support and implement the principles and practice of equality of opportunity as laid down in the Council's Equalities Policy

Welsh Language Requirement:

Welsh language skills are desirable

NOTE;

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Manager from time to time, up to or at a level consistent with the 'Principal Responsibilities of the Job'.

PERSONAL SPECIFICATION

Do you think you're the right person for the role? Then, demonstrate you meet the following criteria in your application.

Experience

Essential

- Experience of undertaking assessments of need in a health or social care setting
- Identifying and managing risks.
- Experience of complex casework.
- Experience of Occupational Therapy across the range of health and social care settings.

Knowledge

Essential

- Understanding of the needs of People with disabilities and their carers.
- Understanding of safeguarding and the issues affecting People with disabilities and their carers.
- Knowledge of current legislation, national guidance and best practice relevant to the post.
- Knowledge and implementation of the Mental Capacity Act.

Qualifications and Training

Essential

- Appropriate Occupational Therapy Qualification e.g. BSc OT or Dip COT
- Registration as Occupational Therapist with Health and Care Professions Council.

Personal Qualities

Essential

- Ability to build and maintain partnerships.
- Good communication skills, written and verbal.
- Good IT skills.

Skills

Essential

- Ability to manage crisis, conflict resolution and challenging behaviours.
- Ability to demonstrate a commitment to equal opportunities and non-discriminatory practice.
- Commitment to the principles of confidentiality.
- Must have knowledge and commitment to the principles of social care as embodied in relevant legislation.
- Ability to organise, prioritise and manage a caseload.

Other Requirements

Essential

- Current driving license or ability to travel extensively around the county.

Recruiting manager: Adam Greenow
Date: January 2026

Our values:

Professional
Whatever role we play in the council, we act with professionalism and integrity

Positive
We take a positive attitude in all we do

Progressive
We take a proactive and responsible approach to planning for the future

Open
We keep each other informed, share knowledge and act with honesty and integrity

Collaborative
We work constructively and willingly on joint initiatives

How to apply

You will need to complete the online application, it's simple, just follow the process step by step.

Top tips:

- Read the Job Description and Person Specification carefully and evidence that you meet all of the essential criteria in your supporting statement.
- Sell yourself and where possible give examples
- List your qualifications that are relevant for the position, as detailed in the person specification.
- Ensure one of your referees is from your most recent employer or if this is your first job why not ask a school teacher or tutor, just ensure you know them at a professional level.
- Be honest Tell us about any gaps in your employment history
- Complete the application in full

Next steps

The closing date for applications is 04/12/2026
Once submitted we will email you to let you know we've received your application.
We will be shortlisting the applications on 07/12/2026. We will email you either way if you have been successful. So, keep an eye out in your inbox!

The interviews will take place on 14/12/2026

We wish you luck with your application.