Cyngor Sir POWYS County Council

Ysgol Penygloddfa
Lôn Yr Ysgol
Y Drenewydd
Powys
SY16 2DF

Penygloddfa C P School
School Lane
Newtown
Powys
SY16 2DF

Pennaeth ● Mrs Jayne Harrison ● Headteacher
Dirprwy Pennaeth ● Mrs Tammy Crees ● Deputy Headteacher

Ffon/Telephone: 01686 626715
e-bost/ email: office@penygloddfa.powys.sch.uk

Vacancy 0.8 (26 hours) Class Teacher – Fixed Term Maternity Cover

Required from Easter 2027 or sooner an enthusiastic and creative teacher for a Year 1/ Reception class.

This post is for four days per week; Tuesday, Wednesday, Thursday and Friday

We are looking for a teacher who:
• is an excellent classroom practitioner with a good knowledge of the Curriculum for Wales.
• has high expectations of learning and behaviour.
• is a committed team “player, prepared to get involved with the life of our school.
• has experience of working with additional learning needs.

In exchange we can offer you:

- Amazing, motivated children
- A dedicated team of staff and governors
- Supportive parents
- A rewarding teaching experience
- A caring and inclusive learning environment

For further details regarding the post please email the headteacher, Jayne Harrison, head@penygloddfa.powys.sch.uk

Closing date:	**29/11/2026**
Shortlisting Date:	**30/11/2026**
Interview Date:	**07/12/2026**

JOB DESCRIPTION

Position title : **Class Teacher**
Division/ Section : **Schools**
Location/Work base : **Penygloddfa Primary School**
Accountable to : **Head Teacher and Governing Body**
Accountable for **Year 1/Reception Class**
Main Purpose of Post : **Class Teacher**

Principle Responsibilities

1. School Ethos

• Uphold, and put into practice, the agreed vision and aims of the school;
• Promote pupils' well-being at all times;
• Promote equal opportunities within a learning environment which is inclusive;
• Ensure a high standard of physical and emotional care for all pupils;
• Enhance pupils' moral, spiritual, social and cultural development in class and during school assemblies;
• Promote good behaviour, mutual respect and school rules;
• Aim to instil self-discipline in all pupils; expect good behaviour and courtesy from all pupils;
• Implement all whole-school policies and procedures;
• Promote Welsh language development and pupils' understanding of Wales, its heritage and culture;
• Report on the welfare, social and personal needs of individual pupils to the Headteacher

2. Planning

• Prepare long-term, medium-term and short-term curriculum plans, keeping abreast of the requirements of the Curriculum for Wales and its revisions, the Literacy and Numeracy framework, PSE framework and Welsh Assemblies initiatives/frameworks/plans in education;
• Produce weekly lesson plans and evaluate pupil progress;
• Identify the needs of pupils with Additional Learning Needs (SEN, MAT and EAL) within weekly lesson plans and differentiate tasks/activities accordingly. Liaise regularly with the ALNCO and take account of each pupil's IEP/IDP

3. Teaching and Classroom Organisation

• Plan, prepare and deliver lessons which meet the needs of all pupils within the class;
• Create a positive, orderly and stimulating classroom environment where pupils are challenged and expected to give of their best;
• Have high expectations of all children and communicate this to them;
• Familiarise pupils with classroom routines and responsibilities;
• Mark work regularly and provide pupils with constructive feedback, orally and in writing, as appropriate;
• Ensure that children's work is displayed to a high standard;
• Make effective use of classroom resources and keep the school and classrooms tidy and organised;
• Safeguard children's health and safety when they are in class, when they are on the school premises and during out-of-school activities;
• Keep daily records of pupil attendance.

4. Assessment, Recording and Reporting

• Use assessment for learning strategies to inform pupils of their on-going progress and to help them set personal targets for improvement;
• Maintain effective records of pupil attainment throughout the year and use to inform planning;
• Assess and record pupils' progress and attainment at appropriate intervals throughout the school year and report individual attainment to Senior Leaders;
• Attend moderation meetings and assist in the moderation process;
• Produce a full end of year report to parents/carers;
• Provide the Headteacher and Senior Leaders with pupil levels at the start of the year, mid-year and at the end of the year.

5. Whole School Roles and Responsibilities

• Contribute to whole school development planning and review;
• Participate in staff meetings which relate to curriculum development, professional learning, administration, organisation and pastoral matters;
• Participate fully in the school curriculum teams;
• Hold Collective Worships for whole school and within the class;
• Support extra-curricular activities.

6. Staff Development

• Take responsibility for continued professional learning by attending INSET courses and meetings and participating in enquiry projects (internal and external of school);
• Participate in professional management review;
• Review own practice in response to changes to pedagogy and developments in teaching, learning and assessment;
• Plan and oversee the work of teaching assistants assigned to the class.

7. Supervision and Cover

• Carry out playground supervision and other supervision duties as arranged by the Headteacher and Senior Leaders;
• Comply with Health and Safety regulations (see below).

7. The Wider School Community

• Develop and maintain good relationships with parents, governors and all members of the local and wider community;
• Organise and deliver Parent/Carer Evenings;
• Support school events arranged throughout the year.

9. Disclosure and Barring Service Check Requirements

• Because of the nature of the work involved, the post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013);
• This position has a requirement for an Enhanced DBS Check, this position is classed as regulated activity under the Safeguarding of Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012 and will be subject to a check to the list of those people barred from working with children.

10. Welsh Language Competency Level Information

• Able to communicate routine tasks requiring a simple exchange of information on familiar topics and activities in Welsh;
• Able to handle social exchanges in Welsh and model a basic level of spoken Welsh.
• Plan and deliver Welsh Second Language lessons.

11.Health & Safety Requirements

• To address health and safety policies and arrangements in a pro-active manner to ensure that a high standard of safe working practices are maintained.

12.Equal Opportunities and Job Descriptions

• To actively support and implement the principles and practice of equality of opportunity as laid down in the Council's Equal Opportunities Policy.

Prepared by Jayne Harrison
27.10.26

CYNGOR SIR POWYS COUNTY COUNCIL

PERSON SPECIFICATION

Attribute	Essential	Desirable	Identified			
	(tick as appropriate)		App Form	Interview	Lesson observation	Exercise
Experience						
• Experience of working within Progression Steps 1 or 2 .		√				
Knowledge of						
• Curriculum For Wales						
- Curriculum Development	√					
- Pedagogy	√					
• Cross Curricular Skills:						
- Literacy	√					
- Numeracy	√					
- DCF	√					
- Integral skills	√					
• Assessment for learning	√					
• Planning for progression	√					
• Supporting Learner progression	√					
• Provision for Wellbeing and a healthy growth mindset	√					
• Cross cutting themes to include:						
- Religion, Values and Ethics		√				
- RSE		√				
• Additional Learning Needs (including MAT)	√					
Registrations, Qualifications & Training						
• Graduate qualifications	√					
• PGCE or equivalent	√					
	√					

• QTS (where applicable) • Literacy, Language and Communication • Music and/or Drama and/or PE	√ √	 √ 				
Personal Qualities • Ability to teach through the medium of Welsh • Support the aims and ethos of the school; • Contribute positively to the many and varied aspects of school life; • Have very high expectations of oneself and of the children; • Be able to establish and maintain very good relationships with children, parents, governors and members of the wider community; • Create a well-organised, stimulating and attractive learning environment which will be a model of good practice for others; • Be positive and well-motivated and convey this to the children; • Be energetic, enthusiastic, creative and innovative; • Ensure that all children are praised, encouraged and feel safe and valued; • Respect the work of others who work within the school community; • Promote inclusion and equal opportunities throughout the school; • Respect the school's code of confidentiality.	 √ √ √ √ √ √ √ √ √ √	√				
Safeguarding Requirements • This position has a requirement for an Enhanced DBS Check	√					

Skills						
• Excellent communication/literacy skills;	√					
• Excellent numeracy skills	√					
• Excellent I.T. skills	√					
• Welsh Language skills		√				
• Ability to lead and organise extra-curricular clubs		√				
Other Requirements						
• Please refer to the Principal Responsibilities section of the Job Description (above)	√					