STROUD DISTRICT COUNCIL
www.stroud.gov.uk

PERSON SPECIFICATION

August 2026

Job Title:	**Cleaning Officer**
Grade:	**Stroud 1**
Responsible to:	**Duty Manager**
Service Area:	**Community Services**
Post Number:	

ESSENTIAL CRITERIA

QUALIFICATIONS

- None

EXPERIENCE

- Experience of working with others
- Previous experience as an employed cleaner.

SKILLS & KNOWLEDGE

- The ability to identify hazards during cleaning duties (Health & safety awareness).
- Fluency in English language
- The ability to follow instructions and carry out the cleaning duties to a high standard as reflected in the cleaning manual and good housekeeping guide.
- The ability to work away from the schedule using initiative to get the job done.

PERSONAL ATTRIBUTES

- Must be able to follow instructions.
- Work as part of a team.
- Reliable and trustworthy
- Presentable in appearance.

OTHER

- Able to change hours when the business requires it.
- Committed to working for an employer that values diversity and equality of opportunity

DESIRABLE CRITERIA

QUALIFICATIONS

- Health & Safety Qualification
- GCSE or equivalent in Maths and English

EXPERIENCE

- **Previous Experience in cleaning a public building**

SKILLS & KNOWLEDGE

- **Knowledge of COSHH**
- **Knowledge of statutory H&S duty**
- **Experience of performing a cleaning service when the building is occupied**
- **Customer focused with a drive to deliver excellence**

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SDC VALUES & BEHAVIOURS

1. **Valuing our People**
   We expect you to genuinely value people by treating them with respect, fairness, and dignity. Show us that you are committed to fostering an inclusive work environment where everyone feels valued and empowered to contribute their unique skills and perspectives.

2. **Making a Difference**
   We are seeking individuals who are passionate about public service and have a strong sense of social responsibility. Show us your commitment to positively impacting the lives of our residents and the wider community through your work. We want candidates who are dedicated to making a positive difference and contributing to the betterment of our society.

3. **Aiming High**
   We want you to demonstrate a proactive and forward-thinking mindset. Show us that you strive for excellence and continuously seek opportunities for growth and improvement. We value candidates who are willing to challenge the status quo, set ambitious goals, and pursue innovative solutions to achieve outstanding results.

4. **Being one Council**
   Collaboration, teamwork, and effective communication are essential to our success. Demonstrate your understanding of the value of working together towards shared goals. Show us that you can build positive relationships, work well in a team, and contribute to a harmonious and cohesive work environment.