# Job Description

**Job Title**: LGV Driver Loader

**Service**: Waste, Recycling & Cleansing

**Grade**: Grade C plus market forces = Grade D (SCP 20-22)

**Responsible to**: Waste and Recycling Supervisor

## Job Purpose

To work as part of a Waste and Recycling collection crew undertaking both Driver and Loader duties as required by the service. The postholder will drive a recycling/refuse collection vehicle, carry out daily maintenance checks, lead the allocated collection crew, and report relevant issues to the Recycling/Refuse Supervisor.

The role also requires the postholder to undertake Loader duties, including the loading of recycling and refuse onto collection vehicles and the movement and handling of containers, to support the efficient delivery of collection services.

Driver Loaders are expected to work flexibly across both driving and loading duties to support service delivery and operational resilience.

## Key Duties and Responsibilities

Carrying out daily maintenance and checks on the allocated vehicle and reporting any defects.

Driving and operating the recycling / refuse vehicle safely round the required route and to the required discharge point.

Acting as team leader and directing activities for the allocated crew.

Ensuring that all boxes / bins on the relevant round are emptied in accordance with Council policy.

Undertaking loading duties as required, including loading recycling/refuse onto collection vehicles and working as part of the collection crew to ensure the efficient completion of collection rounds.
Responding politely to approaches from members of the public.

Reporting accidents and incidents as required.

Maintaining operational records as required, i.e., logging missed or contaminated bins including the use of in cab technology.

Moving, lifting, and handling recycling / refuse containers (wheeled bins, boxes, food waste containers and plastic sacks) and loading recycling / refuse into the recycling / refuse vehicle.

To carry out additional duties on behalf of the Waste, Recycling & Cleansing service as required and in line with business need.

**Key Success and Behavioural Factors**

Effective and collaborative team working with colleagues and peers.

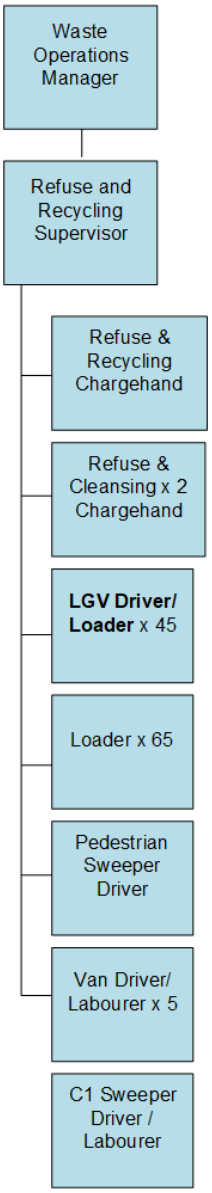
**Person Specification Summary**

The Job Description document is designed for guidance only as is not exhaustive and is subject to change as per the needs of the organisation.

| | Essential | Desirable |
|---|---|---|
| **Qualifications** | A Class C driving licence for a large goods vehicle.<br><br>Current Driver CPC. | |
| **Experience** | Experience of manual work, safe manual handling procedures, and working as part of a team in an operational environment. | Driving large goods vehicles in difficult access areas and narrow roads.<br><br>Knowledge of refuse vehicle operation is highly desirable, but training will be given. |
| **Skills and Abilities** | Skill in driving a large vehicle, involving a great deal of use on narrow roads and difficult access areas.<br><br>Problem solving skills.<br><br>Communication skills.<br><br>Team leadership skills.<br><br>Good customer relations skills. | |
| **Knowledge** | | Knowledge of refuse vehicle operation is highly desirable, but training will be given. |
| **Aptitude** | Maintain a level of fitness necessary to carry out the | |

| | | |
|---|---|---|
| | physical duties of the post, including walking long distances, moving containers and heavy lifting daily as part of a collection crew.<br><br>Flexible availability to meet the demands of the service including occasional weekend and Bank Holiday working and attending training/ meetings.<br><br>Available for occasional weekend work, following bank holidays. | |

## Organisation Chart




## Scope for Impact

We are a public face to the Council.  Good customer services are important for the good image and reputation of the Council. The provision of a professionally run centre will benefit the customers who use the facilities.  The post-holder will be working within a unit to ensure high standards of service to all customers.

**Contacts**

General Public.

Other Council Staff.

**Special Notes and Conditions**

Hours of work will normally commence at 6.30am and the working hours are 37 per week. These hours are averaged over a calendar month, which means that you will not be paid overtime unless you work on a task-and-finish basis and the number of hours you are required to work on Mondays to Fridays is more than 7.4 hours multiplied by the number of working days in the month, or you are required to work at weekends, or you work on fixed hours and are required to work more than 37 hours in a week.

When a public holiday occurs, Refuse and Recycling employees are re-scheduled to operate a day or two late, including working on Saturdays. Hence, work on Saturdays will be required on those occasions.

*Overtime pay will be paid at time-and-a-half if these sessions cause your monthly normal working hours to be exceeded.

You will be required to attend at least one Saturday training event per year.

Training will be given as appropriate.

Uniform and personal protective equipment will be provided.