Mansfield District Council

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| **Post title** | Lawyer | **Grade** | 5-6 (career grade) |
| **Department** | Law and Governance | **Post ref** | XLG20 |

***Person Specification***

| **Competencies** | |
|---|---|
| *Please refer to the relevant competency framework for more information about the behaviour descriptors for each competency. All competencies within the relevant framework are applicable to the post and the ones that have prioritised for recruitment are detailed below.* | |
| **Competency framework relevant to the post:** | **Employee Assessment** |
| Communication | Application Form / Interview |
| Team Working | Application Form / Interview |
| Changing, learning and improving | Application Form / Interview |

| **Skills** | **Essential / Desirable** | **Assessment** |
|---|---|---|
| Highly developed written and oral communication skills | Essential | Application Form / Interview |
| Advocacy skills gained in practice (Grade 6) | Essential | Application Form / Interview |
| Advocacy skills gained in practice (Grade 5) | Desirable | Application Form / Interview |
| General I.T. skills | Essential | Application Form / Interview |

| **Knowledge** | **Essential / Desirable** | **Assessment** |
|---|---|---|
| Knowledge of the legislation governing Local Government | Essential | Application Form / Interview / Test |
| Knowledge of Data Protection laws, Regulation of Investigatory Powers Act 2000, Environment Information Regulations 2004 and Freedom of Information Act 2000 | Desirable | Application Form / Interview / Test |

| **Experience** | **Essential / Desirable** | **Assessment** |
|---|---|---|
| Experience in Local Government | Desirable | Application Form / Interview |
| Post qualification experience in providing legal advice and undertaking legal work (Grade 6) | Essential | Application Form / Interview |

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|---|---|---|
| Post qualification experience in providing legal advice and undertaking legal work (Grade 5) | Desirable | Application Form / Interview |

| Qualifications | Essential / Desirable | Evidence |
|---|---|---|
| Solicitor of the Supreme Court of England and Wales or Fellow of the Chartered Institute of Legal Executives or comparable alternative | Essential | Application Form and documentary |

**Additional information / other requirements of the post**

- The postholder is eligible for casual car user allowance.
- The postholder will be required to work out of normal working hours / attend evening meetings as part of their role.
- The postholder will need to be able to work to deadlines
- The postholder will need to adopt a flexible approach in their provision and delivery of legal advice
- The postholder will be required to work to a high level of independence subject to management direction.
- This post is politically restricted under the Local Government and Housing Act 1989

**Equality Act 2010**

The ways in which a disabled person meets the criteria for a post must be assessed as they would be after any reasonable adjustments required had been made.
If appropriate, disabled candidates should indicate on the application form if they have needs which should be considered at the shortlisting stage.

**Date produced / last amended**

December 2021