Cydlynydd Rhifedd

Cyfeirnod y swydd: YRHS00343D1MTE
Lleoliad: Ysgol Uwchradd y Rhyl
Cyflog: Cyflog Graddfa Athro/Athrawes + TLR 2B
Llawn amser, Parhaol
Swydd Allanol
Dyddiad Dechrau: 1 Ionawr 2027 (yn gynt os yn bosibl).

Corff Llywodraethol yr ysgol yn ceisio penodi athro/athrawes Mathemateg eithriadol ac uchelgeisiol a Chydlynydd Rhifedd ysgol gyfan i ymuno â'n tîm ymroddedig.

Mae hwn yn gyfle cyffrous i ymarferydd dosbarth rhagorol sy'n angerddol dros godi safonau mewn mathemateg a datblygu sgiliau rhifedd ar draws y cwricwlwm.

Mae'r penodiad yn amodol ar wiriad boddhaol gan y Gwasanaeth Datgelu a Gwahardd (DBS) a geirdaon boddhaol.

Os hoffech drafod unrhyw agwedd ar y swydd, ffoniwch Ysgol Uwchradd y Rhyl ar 01745 343533. Os hoffech drefnu ymweliad, cysylltwch â Chynorthwyydd Personol y Pennaeth.

Os oes gennych ddiddordeb yn y swydd wag hon, gwnewch gais ar-lein trwy ein gwefan www.sirddinbych.gov.uk Am ddulliau eraill o wneud cais, cysylltwch â'r Adran Gwasanaethau Cwsmeriaid ar 01824 706100.

Rhaid i ymgeiswyr gwblhau ein ffurflen gais i gael ei ystyried. Mae'n ddrwg gennym nad ydym yn gallu ateb pob cais.

Dyddiad Cau: 03.12.2026
Dyddiadau Cyfweld: Yr wythnos sy'n dechrau ar 14.12.2026
Dyddiad Dechrau: 05.04.2027 (yn gynt os yn bosibl)

Mae Cyngor Sir Ddinbych yn ymroddedig i Gyfle Cyfartal a'i Safonau laith Gymraeg. Rydym yn croesawu ceisiadau yn y Gymraeg. Sylwch na fydd unrhyw ffurflenni cais a dderbynnir yn y Gymraeg yn cael eu trin yn llai ffafriol na ffurflenni cais a gyflwynwyd yn Saesneg.

Numeracy Coordinator

Job reference: YRHS00343D1MTE
Location: Rhyl High School
Salary: Grade Teachers Pay Scale plus TLR 2B
Full time, Permanent
External Vacancy
To start on 1st January 2027 (sooner if possible)

The Governing body are seeking to appoint an exceptional and ambitious Mathematics teacher and whole school Numeracy Coordinator to join our committed team.

This is an exciting opportunity for an outstanding classroom practitioner who is passionate about raising standards in mathematics and developing numeracy skills across the curriculum.

Appointment subject to Disclosure & Barring Service Check and satisfactory references.

If you would like to discuss any aspect of the post, please call Rhyl High School on 01745 343533. If you would like to arrange a visit, please contact the Headteachers PA.

If you are interested in this vacancy, please apply on-line via the website www.denbighshire.gov.uk. For alternative methods of applying please contact Customer Services on 01824 706101.

Candidates must complete our application form to be considered. We regret that we are unable to reply to all applications.

Closing Date: 03.12.2026
Interview Dates: Week beginning 14.12.2026
Start Date: 05.04.2027 (sooner if possible)

Denbighshire County Council is committed to Equal Opportunities and its Welsh Language Standards. We welcome applications in the Welsh Language and application forms received in the Welsh Language will not be treated less favourably than an application form submitted in English.

RHAN 12 - AMODAU CYFLOGAETH ATHRAWON HEBLAW PENAETHIAID

Teitl y Swydd: Athro / Athrawes

Graddfa: Raddfa gyflog i athrawon - £

Gwasanaeth: Ysgolion

Yn gyfrifol i: Pennaeth

Swydd I.D / Dyddiad cyhoeddi: 01746

Safonau'r laith Gymraeg: Dymunol Lefel 1, Lefelau o ran sgiliau Cymraeg

Ymarfer dyletswyddau proffesiynol cyffredinol

70.1 Yn amodol ar baragraffau 42.6 a 45.2, bydd athro nad yw'n bennaeth yn ymgymryd
â'i ddyletswyddau proffesiynol fel athro yn ôl gofyn yr amgylchiadau -

70.1.1 os yw'n cael ei gyflogi fel athro mewn ysgol, o dan gyfarwyddid rhesymol pennaeth
yr ysgol honno;

70.1.2 os yw'n cael ei gyflogi gan awdurdod ar delerau lle nad yw'n cael ei roi mewn unrhyw ysgol benodol, o dan gyfarwyddid rhesymol yr awdurdod hwnnw a phennaeth unrhyw ysgol y bydd gofyn iddo weithio ynddi ar y pryd fel athro.

70.2 Dim ond y dyletswyddau dysgu cyfyngedig sy'n cael eu penderfynu gan yr Ysgrifennydd Gwladol yn unol â'r rheoliad y bydd athro, sydd wedi methu â chwblhau cyfnod sefydlu'n foddhaol ac sy'n cael ei gyflogi yn unol â rheoliad 18(5) o'r Rheoliadau Sefydlu ar gyfer Lloegr neu reoliad 16(5) o'r Rheoliadau Sefydlu ar gyfer Cymru, yn eu gwneud.

Ymarfer dyletswyddau penodol

71.1 Yn amodol ar baragraffau 42.6, 45.2, 45.3, a 71.2 dylai athro sy'n cael ei gyflogi fel athro
ar wahân i bennaeth) mewn ysgol berfformio, yn unol ag unrhyw gyfarwyddid y gellir
yn rhesymol ei roi iddo gan y pennaeth o dro i dro, y dyletswyddau y gellir yn rhesymol
ei roi iddo.

71.2 Bydd athro sy'n cael ei gyflogi gan awdurdod ar delerau tebyg i'r rhai a ddisgrifir ym mharagraff 70.1.2 yn perfformio, yn unol ag unrhyw gyfarwyddid rhesymol sy'n cael ei roi

iddo o dro i dro gan yr awdurdod neu gan bennaeth unrhyw ysgol y bydd o bryd i'w
gilydd yn gweithio ynddi fel athro, unrhyw ddyletswyddau penodol a rhesymol sy'n
cael ei roi iddo.

Dyletswyddau proffesiynol

72. Yn amodol ar baragraffau 42.6, 45.2 a 45.3, rhagdybir y bydd y dyletswyddau canlynol yn cael eu cynnwys yn y dyletswyddau proffesiynol y bydd gofyn i athro (ond nid pennaeth)
eu cyflawni-

Dysgu

72.1 Ym mhob achos, gan dalu sylw i gwricwlwm yr ysgol, a chan dalu sylw i hyrwyddo gallu a thueddfryd y disgyblion mewn unrhyw ddosbarth neu grŵp sy'n cael ei aseinio iddo -

72.1.1 Cynllunio a pharatoi cyrsiau a gwersi;

72.1.2 Dysgu, yn unol ag anghenion addysgol, y disgyblion a aseinir iddo, gan gynnwys gosod a marcio'r gwaith sydd i'w wneud gan y disgyblion yn yr ysgol ac mewn mannau eraill;

72.1.3 Asesu, cofnodi ac adrodd ar ddatblygiad, cynnydd a chyrhaeddiad y disgyblion;

Gweithgareddau eraill

72.2.1 Hyrwyddo cynnydd cyffredinol a lles disgyblion unigol ac unrhyw ddosbarth neu grŵp o ddisgyblion a aseinir iddo;

72.2.2 Darparu arweiniad a chyngor i ddisgyblion ynghylch materion addysgol a chymdeithasol
ac ynghylch eu haddysg bellach a'u gyrfaoedd, gan gynnwys gwybodaeth ynghylch ffynonellau o gyngor mwy arbenigol ynglŷn â chwestiynau penodol, cadw cofnodion ac adroddiadau perthnasol;

72.2.3 Cadw cofnodion ac adroddiadau ynghylch anghenion personol a chymdeithasol
disgyblion;

72.2.4 Cyfathrebu ac ymgynghori gyda rhieni
disgyblion;

72.2.5 Cyfathrebu a chydweithredu gyda phobl neu gyrff y tu allan i'r ysgol; a

72.2.6 Chymryd rhan mewn cyfarfodydd a drefnwyd ar gyfer unrhyw ddiben a ddisgrifir uchod;

Asesiadau ac adroddiadau

72.3 Darparu neu gyfrannu tuag at asesiadau, adroddiadau a chyfeiriadau, llafar neu ysgrifenedig, ynghylch disgyblion unigol a grwpiau o ddisgyblion;

Gwerthuso neu adolygu perfformiad

72.4 Cymryd rhan mewn trefniadau a wnaed yn unol â Rheoliadau 2002 neu Reoliadau 2006
ar gyfer gwerthuso neu adolygu ei berfformiad ei hunan a pherfformiad athrawon eraill;

Adolygu, sefydlu, hyfforddiant pellach a datblygu

72.5.1 Adolygu o dro i dro ei ddulliau o ddysgu a'i raglenni gwaith;

72.5.2 Cymryd rhan mewn trefniadau ar gyfer ei hyfforddiant pellach a'i ddatblygiad proffesiynol fel athro gan gynnwys ymgymryd â hyfforddiant a datblygiad proffesiynol
ar gyfer cyfarfod ag anghenion a nodwyd mewn datganiad o amcanion neu mewn datganiadau gwerthuso lle mae athrawon yn atebol i Reoliadau 2002, neu mewn datganiadau cynllunio ac adolygu pan fo athrawon yn atebol i Reoliadau 2006;

72.5.3 Yn achos athro'n gwasanaethu ar gyfnod sefydlu yn unol â'r Rheoliadau Sefydlu, cymryd rhan mewn trefniadau ar gyfer ei arolygu a'i hyfforddi;

Dulliau Addysgu

72.6 Cynghori a chydweithredu gyda'r pennaeth ac athrawon eraill (neu unrhyw un neu fwy ohonynt) ynghylch paratoi a datblygu cyrsiau o astudio, defnyddiau dysgu, rhaglenni
dysgu, dulliau o ddysgu ac asesu trefniadau bugeiliol;

Disgyblaeth, iechyd a diogelwch

72.7 Cynnal trefn a disgyblaeth dda ymysg disgyblion a diogelu eu hiechyd a'u diogelwch
pan fydd ganddynt hawl i fod ar eiddo'r ysgol ac yn cymryd rhan mewn gweithgaredd
ysgol drwy awdurdod yn rhywle arall;

Cyfarfodydd staff

72.8 Cymryd rhan mewn cyfarfodydd yn yr ysgol ynghylch cwricwlwm yr ysgol neu weinyddiaeth neu drefniadaeth yr ysgol, gan gynnwys trefniadau bugeiliol;

Llanw

72.9.1 Yn amodol ar is baragraff 9.2 o'r paragraff hwn, arolygu a, cyn belled ag y bo hynny'n ymarferol, dysgu unrhyw ddisgyblion nad yw eu hathro ar gael i'w dysgu;

72.9.2 Ac eithrio yn achos athro sy'n cael ei gyflogi'n gyfan gwbl neu'n bennaf ar gyfer

darparu gwaith llanw, ni fydd gofyn i unrhyw athro ddarparu gwaith llanw am fwy
na 38 awr mewn unrhyw flwyddyn ysgol;

Arholiadau allanol

72.10.1 Cymryd rhan mewn trefniadau ar gyfer paratoi disgyblion ar gyfer arholiadau allanol, asesu disgyblion ar gyfer yr arholiadau hynny a chymryd rhan yn y trefniadau ar gyfer paratoi disgyblion ar gyfer, a chynnal, arholiadau o'r fath;

72.10.2 Nid yw is baragraff 10.1 o'r paragraff hwn yn golygu fod yn rhaid i athro bob amser
gymryd rhan mewn trefniadau nad ydynt y gofyn am ymarfer sgiliau a barn broffesiynol
athro, megis goruchwylio;

Rheoli

72.11.1 Cyfrannu tuag at eu dewis i'w penodi a datblygiad proffesiynol athrawon eraill a staff cefnogi, gan gynnwys sefydlu ac asesu athrawon newydd ac athrawon ar
gyfnodau sefydlu yn unol â'r Rheoliadau Sefydlu;

72.11.2 Cynorthwyo'r pennaeth i gynnal asesiadau trothwy athrawon eraill y mae ganddo gyfrifoldebau rheoli ar eu cyfer;

72.11.3 Cydlynu neu reoli gwaith staff eraill; a

72.11.4 chymryd y rhan y bydd gofyn iddo ei gymryd mewn adolygu, datblygu a rheoli gweithgareddau ynghylch y cwricwlwm, a rhai trefniadol a bugeiliol yr ysgol;

Gweinyddiaeth

72.12.1 cymryd rhan yn y tasgau gweinyddol a threfniadol ynghylch y dyletswyddau a ddisgrifir uchod, gan gynnwys cyfarwyddo neu arolygu unigolion sy'n darparu cymorth i
athrawon yn yr ysgol; a

72.12.2 mynychu gwasanaethau boreol, cofrestru presenoldeb disgyblion ac arolygu disgyblion,
pa un a yw'r dyletswydd hynny i'w berfformio cyn, yn ystod neu ar ôl sesiynau ysgol.

72.12.3 nid yw is baragraff 12.1 o'r paragraff hwn yn golygu fod yn rhaid i athro bob amser gymryd rhan mewn trefniadau o natur glerigol neu weinyddol nad ydynt y gofyn am
ymarfer sgiliau a barn broffesiynol athro.

72.12.4 Heb ragfarn i gynnwys is baragraff 12.3 o'r paragraff hwn, mae Anecs 3 yn cynnwys
rhestr o dasgau sy'n dod o dan y paragraff hwnnw.

Rheoli amser

73. Bydd gan athro gyda chyfrifoldebau arwain neu reoli hawl, cyn belled â bo hynny'n rhesymol ymarferol, i gyfnod rhesymol o amser yn ystod sesiynau'r ysgol i ymgymryd â'r cyfrifoldebau hynny.

Amser gweithio

74.1 Nid yw darpariaethau'r paragraff hwn yn berthnasol i ddirprwy benaethiaid, penaethiaid cynorthwyol, athrawon gydag uwch sgiliau nac i athrawon sy'n cael eu cyflogi i ddysgu'n rhan amser ac sy'n dod o dan ddarpariaethau paragraffau 42.6, 45.2 a 45.3.

74.2 Bydd athro sy'n cael ei gyflogi'n llawn amser, ar wahân i'r amgylchiadau a ddisgrifir yn is baragraff 4 y paragraff hwn, ar gael i weithio am 195 diwrnod mewn unrhyw flwyddyn ysgol, a bydd gofyn iddo ddysgu disgyblion am 190 diwrnod yn ogystal ag ymgymryd â dyletswyddau eraill a bydd yr 195 diwrnod hynny'n cael eu pennu gan ei gyflogwr neu, os mai hynny yw dymuniad ei gyflogwr, gan y pennaeth.

74.3 Bydd athro o'r fath ar gael i ymgymryd â'r fath ddyletswyddau ac ar y fath adegau a fydd yn cael eu pennu gan y pennaeth (neu, pan nad yw athro wedi'i benodi i ysgol benodol, gan ei gyflogwyr neu gan bennaeth unrhyw ysgol y mae gofyn iddo ar y pryd weithio ynddi fel athro) am 1265 awr mewn unrhyw flwyddyn ysgol, yr oriau hynny i'w dyrannu'n rhesymol drwy'r dyddiau hynny yn y flwyddyn ysgol pan fo gofyn iddo fod ar gael i weithio.

74.4 Nid yw is baragraff 2 y paragraff hwn yn berthnasol i unrhyw athro sy'n cael ei gyflogi'n gyfan gwbl neu'n rhannol i berfformio dyletswyddau eraill ar gyfer disgyblion mewn sefydliadau preswyl.

74.5 Ni fydd amser teithio i neu o'r man gwaith yn cyfrif tuag at y 1265 awr y cyfeirir atynt yn is baragraff 3 o'r paragraff hwn.

74.6 Ni fydd gofyn i athro o'r fath o dan y contract fel athro ymgymryd ag arolygaeth ganol dydd a bydd caniatâd iddo gael egwyl o gyfnod rhesymol un ai rhwng sesiynau'r ysgol neu rhwng 12 ganol dydd a 2.00pm.

74.7 Bydd athro o'r fath, yn ychwanegol at y gofynion a ddangosir yn is baragraffau 2 a 3 o'r paragraff hwn, yn gweithio y nifer rhesymol o oriau ychwanegol gofynnol i'w alluogi i gyflawni ei ddyletswyddau proffesiynol yn effeithiol, gan gynnwys, yn enwedig, ei ddyletswyddau o dan baragraffau 72.1.1 a 72.1.3. Ni fydd nifer yr oriau sydd eu hangen ar gyfer y diben hwn y tu hwnt i'r 1265 awr y cyfeirir atynt yn is baragraff 3 o'r

paragraff
hwn na'r amser y tu allan i'r 1265 o oriau penodol y mae'r dyletswyddau i'w perfformio,
yn cael eu diffinio gan y cyflogwr.

Amser cynllunio a pharatoi gwarantedig

75.1 Bydd gan athro y mae paragraff 74 yn berthnasol iddo hawl, fel rhan o'r 1265 awr y cyfeirir atynt ym mharagraff 74.3, hawl i gyfnodau rhesymol i'w alluogi i ysgwyddo ei gyfrifoldebau
o dan baragraffu 72.1.1, 72.1.3 a 72.3.

75.2 Ni fydd amser cynllunio a pharatoi yn llai na 10% o amser dysgu ar amserlen athro (ac ar gyfer hyn ystyr "amser dysgu ar yr amserlen" yw cyfanswm yr amser ar amserlen yr ysgol sydd wedi'i ddynodi gan y pennaeth i'r athro ar amserlen yr ysgol ar gyfer dysgu disgyblion)

75.3 Bydd amser cynllunio a pharatoi'n cael ei ddarparu mewn unedau o ddim llai na hanner awr yn ystod y rhannau hynny o amserlen yr ysgol y mae disgyblion yn cael eu dysgu yn
y pynciau craidd a phynciau sylfaen eraill neu addysg grefyddol.

75.4 Ni fydd gofyn i athro o'r fath ysgwyddo unrhyw gyfrifoldebau eraill, gan gynnwys darparu llanw yn unol â pharagraff 72.9, yn ystod ei amser cynllunio a pharatoi.

75.5 Mae is baragraffau 1 i 3 o'r paragraff hwn hefyd yn berthnasol i athro dosbarth sy'n
cael ei gyflogi'n rhan amser ond gan newid y 1265 awr yn is baragraff 1 i'r nifer, fel
cyfran o'r 1265 awr, sy'n hafal i gyfran o wythnos yr ysgol y mae'r athro'n ei weithio
fel arfer.

CYNGOR SIR DDINBYCH
MANYLEB PERSON

Mae'r Fanyleb yn nodi'r sgiliau, yr wybodaeth a'r profiad a ystyrir yn hanfodol er mwyn ymgymryd â dyletswyddau'r swydd yn effeithiol. Caiff ei defnyddio wrth lunio rhestr fer ac ar gyfer y broses o gyfweld am y swydd hon. Dylech ddangos ar eich ffurflen gais sut rydych yn bodloni'r meini prawf hyn. Byddwch ddim ond yn cael eich cynnwys ar y rhestr fer os ydych yn bodloni pob un o'r meiniprawf hanfodol (â'r meini prawf dymunol lle bo'n bertnnasol).

Teitl y Swydd: Athro / Athrawes

Gwasanaeth: Ysgolion

MEINI PRAWF	**HANFODOL**	**DYMUNOL**	**DULL ASESU** Ffurflen Gais / Cyfweliad / Cyflwyniad / Geirda ac ati
i. ADDYSG A CHYMWYSTERAU	Athro / athrawes gymwysedig	Tystiolaeth o Hyfforddiant Mewn Swydd parhaus ac ymrwymiad i ddatblygiad proffesiynol pellach.	Ffurflen Gais / Cyfweliad
ii. PROFIAD PERTHNASOL	Profiad o weithio o fewn maes penodol	Profiad o drefnu a rhedeg gweithgareddau all gwricwlaidd	Ffurflen Gais / Cyfweliad
iii. GWYBODAETH A SGILIAU CYSYLLTIEDIG Â'R SWYDD	Gwybodaeth a dealltwriaeth dda o'r cwricwlwm a'r Fframwaith Sgiliau. Yn gallu defnyddio amrywiaeth o ddulliau i ddysgu a rheoli dosbarth yn llwyddiannus. Yn gallu cynllunio gwersi gwahaniaethol yn briodol, sy'n rhoi her, yn rhoi	Yn gallu dysgu Cymraeg fel ail iaith	Ffurflen Gais / Cyfweliad

	cefnogaeth ac yn ysgogi plant i ddysgu. Yn gallu gweithio'n effeithiol fel rhan o dîm. **Bwyd technoleg Rhagorol** Yn gallu gweithio i derfynau amser heriol yn ôl y gofyn a rheoli amser yn effeithiol Yn gallu cysylltu gyda phlant a rheini ar lefel unigol.		
iv. **NODWEDDION PERSONOL**	Diwyd, hunan ddibynnol, trefnus, egnïol ac arloesol. Sgiliau cyfathrebu ardderchog, ar lafar ac ar bapur Yn gallu cyfathrebu'n dda gyda disgyblion o bob gallu. Ymrwymiad i ddysgu ac i sicrhau fod pob unigolyn yn cyflawni'i botensial. Ymrwymiad i ddatblygu'n broffesiynol. Bodlon cwblhau prosesau hunan werthusiad, i ddysgu ac i ddatblygu.		Ffurflen Gais / Cyfweliad
v. **GOFYNION ERAILL**	Cydymdeimlad â diwylliant Cymru	Gallu siarad Cymraeg yn rhugl	Ffurflen Gais / Cyfweliad

PART 12 - CONDITIONS OF EMPLOYMENT OF TEACHERS OTHER THAN HEAD TEACHERS

Job Title: Teacher
Grade: Teacher pay scale
Service: Schools
Responsible to: Headteacher

Job ID Number / Date Issued: 01746

Welsh Language Standards: Desirable level 1, Welsh Language Levels

Exercise of general professional duties

70.1 Subject to paragraphs 42.6 and 45.2, a teacher who is not a head teacher shall carry out the professional duties of a teacher as circumstances may require-

70.1.1 If he is employed as a teacher in a school, under the reasonable direction of the head teacher of that school;

70.1.2 If he is employed by an authority on terms under which he is not assigned to any one school, under the reasonable direction of that authority and of the head teacher of any school in which he may for the time being be required to work as a teacher.

70.2 A teacher who has failed satisfactorily to complete an induction period and who is employed pursuant to regulation 18(5) of the Induction Regulations in relation to England or regulation 16(5) of the Induction Regulations in relation to Wales must only carry out such limited teaching duties as the Secretary of State determines pursuant to that regulation.

Exercise of particular duties

71.1 Subject to paragraphs 42.6, 45.2, 45.3, and 71.2 a teacher employed as a teacher (other than a head teacher) in a school shall perform, in accordance with any directions which may reasonably be given to him by the head teacher from time to time, such particular duties as may reasonably be assigned to him.

71.2 A teacher employed by an authority on terms such as those described in paragraph

70.1.2 Shall perform, in accordance with any direction which may reasonably be given to

him from time to time by the authority or by the head teacher of any school in which he may for the time being be required to work as a teacher, such particular duties as may reasonably be assigned to him.

Professional duties

72. Subject to paragraphs 42.6, 45.2 and 45.3, the following duties shall be deemed to be included in the professional duties which a teacher (other than a head teacher) may be required to perform-

Teaching

72.1 In each case having regard to the curriculum for the school, and with a view to promoting the development of the abilities and aptitudes of the pupils in any class or group assigned to him-

72.1.1 Planning and preparing courses and lessons;

72.1.2 Teaching, according to their educational needs, the pupils assigned to him, including the setting and marking of work to be carried out by the pupil in school and elsewhere;

72.1.3 Assessing, recording and reporting on the development, progress and attainment of pupils;

Other activities

72.2.1 Promoting the general progress and well-being of individual pupils and of any class or group of pupils assigned to him;

72.2.2 Providing guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports;

72.2.3 Making records of and reports on the personal and social needs of pupils;

72.2.4 Communicating and consulting with the parents of pupils;

72.2.5 Communicating and co-operating with persons or bodies outside the school; and

72.2.6 Participating in meetings arranged for any of the purposes described above;

Assessments and reports

72.3 Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils;

Appraisal or review of performance

72.4 Participating in arrangements made in accordance with the 2002 Regulations or the 2006 Regulations for the appraisal or review of his performance and that of other teachers;

Review, induction, further training and development

72.5.1 Reviewing from time to time his methods of teaching and programmes of work;

72.5.2 Participating in arrangements for his further training and professional development as a teacher including undertaking training and professional development which aim to meet needs identified in statements of objectives or in appraisal statements where teachers are subject to the 2002 Regulations, or in planning and review statements where teachers are subject to the 2006 Regulations;

72.5.3 In the case of a teacher serving an induction period pursuant to the Induction Regulations, participating in arrangements for his supervision and training;

Educational methods

72.6 Advising and co-operating with the head teacher and other teachers (or any one or more of them) on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements;

Discipline, health and safety

72.7 Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere;

Staff meetings

72.8 Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements;

Cover

72.9.1 Subject to sub-paragraph 9.2 of this paragraph, supervising and so far as practicable teaching any pupils whose teacher is not available to teach them;

72.9.2 Except in the case of a teacher employed wholly or mainly for the purpose of providing such cover, no teacher shall be required to provide such cover for more than 38 hours in any school year;

External examinations

72.10.1 Participating in arrangements for preparing pupils for external examinations, assessing pupils for the purposes of such examinations and recording and reporting such assessments; and participating in arrangements for pupils presentation for, and conducting, such examinations;

72.10.2 Sub-paragraph 10.1 of this paragraph does not require a teacher routinely to participate in any arrangements that do not call for the exercise of a teacher's professional skills and judgement, such as invigilation;

Management

72.11.1 Contributing to the selection for appointment and professional development of other teachers and support staff, including the induction and assessment of new teachers and teachers serving induction periods pursuant to the Induction Regulations;

72.11.2 Assisting the head teacher in carrying out threshold assessments of other teachers for whom he has management responsibility;

72.11.3 Co-ordinating or managing the work of other staff; and

72.11.4 Taking such part as may be required of him in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school;

Administration

72.12.1 Participating in administrative and organisational tasks related to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the school; and

72.12.2 Attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.

72.12.3 Sub-paragraph 12.1 of this paragraph does not require a teacher routinely to undertake tasks of a clerical or administrative nature which do not call for the exercise of a teacher's professional skills and judgment.

72.12.4 Without prejudice to the generality of sub-paragraph 12.3 of this paragraph, Annex 3 contains a list of tasks falling within the scope of that paragraph.

Management time

73. A teacher with leadership or management responsibilities shall be entitled, so far as is reasonably practicable, to a reasonable amount of time during school sessions for the purpose of discharging those responsibilities.

Working time

74.1 The provisions of this paragraph shall not apply to deputy head teachers, assistant head teachers, advanced skills teachers or to teachers employed to teach part-time and are subject to paragraphs 42.6, 45.2 and 45.3.

74.2 A teacher employed full-time, other than in the circumstances described in sub-paragraph 4 of this paragraph, shall be available for work for 195 days in any school year, of which 190 days shall be days on which he may be required to teach pupils in addition to carrying out other duties; and those 195 days shall be specified by his employer or, if his employer so directs, by the head teacher.

74.3 Such a teacher shall be available to perform such duties at such times and such places as may be specified by the head teacher (or, where the teacher is not assigned to any one school, by his employer or the head teacher of any school in which he may for the time being be required to work as a teacher) for 1265 hours in any school year, those hours to be allocated reasonably throughout those days in the school year on which he is required to be available for work.

74.4 Sub-paragraph 2 of this paragraph does not apply to such a teacher employed wholly or mainly to teach or perform other duties in relation to pupils in a residential establishment.

74.5 Time spent in travelling to or from the place of work shall not count against the 1265 hours referred to in sub-paragraph 3 of this paragraph.

74.6 Such a teacher shall not be required under his contract as a teacher to undertake midday supervision, and shall be allowed a break of reasonable length either between school sessions or between the hours of 12 noon and 2.00pm.

74.7.2 Such a teacher shall, in addition to the requirements set out in sub-paragraphs 2 and 3 of this paragraph, work such reasonable additional hours as may be needed to enable him to discharge effectively his professional duties, including, in particular, his duties under paragraphs 72.1.1 and 72.1.3. The amount of time required for this purpose beyond the 1265 hours referred to in sub-paragraph 3 of this paragraph and the times outside the 1265 specified hours at which duties shall be performed shall not be defined by the employer.

Guaranteed planning and preparation time

75.1 A teacher to whom paragraph 74 applies shall be allowed as part of the 1265 hours referred to in paragraph 74.3 reasonable periods of time ("PPA time") to enable him to carry out his duties under paragraphs 72.1.1, 72.1.3 and 72.3.

75.2 PPA time shall amount to not less than 10% of the teacher's time-tabled teaching time (and for this purpose "time-tabled teaching time" means the aggregate period of time in the school time-table during which the teacher has been assigned by the head teacher in the school time-table to teach pupils).

75.3 PPA time shall be provided in units of not less than half an hour during those parts of the school time-table in which pupils are taught the core and other foundation subjects or religious education.

75.4 Such a teacher shall not be required to carry out any other duties, including the provision of cover in accordance with paragraph 72.9, during his PPA time.

75.5 Sub-paragraphs 1 to 3 of this paragraph also apply to a classroom teacher who is employed on a part-time basis with the substitution for the reference to 1265 hours in sub-paragraph 1 of a reference to that number which, as a proportion of 1265 hours, equates to the proportion of the school week that the teacher is normally employee.

DENBIGHSHIRE COUNTY COUNCIL
PERSON SPECIFICATION

The Person Specification sets out the skills, knowledge and experience that are considered to be necessary to carry out the duties of the post effectively. It will be used in the short-listing and interview process for this post. You should demonstrate on your application form how you meet these criteria as you will only be shortlisted if you meet all of the essential criteria (and desirable criteria where applicable).

Post Title: Teacher

Service: Schools

CRITERIA	**ESSENTIAL**	**DESIRABLE**	**METHOD OF ASSESSMENT** Application Form / Interview / Presentation / References etc
i. EDUCATION & QUALIFICATIONS	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development.	Application Form/ Interview
ii. RELEVANT EXPERIENCE	Experience of working within specified area	Experience in organising and running extra-curricular activities	Application Form/ Interview
iii. JOB RELATED KNOWLEDGE & SKILLS	Good knowledge and understanding of the curriculum and the Skills Framework. An ability to utilise a range of teaching and class management methods successfully. An ability to plan appropriately differentiated lessons, which present challenge, provide support and motivate children to learn. An ability to work effectively as part of a team.	Ability to teach Welsh as a second Language	Application Form/ Interview

	An ability to work to challenging deadlines where appropriate and manage time effectively. The ability to engage with children and parents on an individual level.		
iv. **PERSONAL QUALITIES**	Self-motivated, self reliant, organised, energetic and innovative. Excellent oral & written communication skills. An ability to communicate well with pupils of all abilities. A commitment to teaching and ensuring that each individual fulfils their potential. A commitment to develop professionally. A willingness to complete self appraisal processes, to learn and to develop.		Application Form/ Interview
v. **OTHER REQUIREMENTS**	An empathy with the Welsh Culture	Fluent Welsh Speaker	Application Form/ Interview