CYNGOR SIR *POWYS* COUNTY COUNCIL

JOB DESCRIPTION

Position Title: **Area Educational Psychologist**

Position Number: **USE0113**

JE Code: **N/A**

Service: **Education – School Improvement & Learning – Inclusion & Youth Service**

Location/Work Base: **Ladywell House, Newtown**

this is a flexible worker position and therefore the Council offers opportunity to work in an agile way to include home working

Grade: **Soulbury A 3 – 8 + 3SPA**
£50,987- £61,963 per annum pro rata

Contracted hours: **22.2 hours, Permanent**

Reporting to: **Principal Educational Psychologist**

Responsible for: **None**

Summary

About the role:

Providing a comprehensive, person-centred, outcomes focussed educational psychology service for children and young people aged 0 to 25 and to agreed clusters of Early Years settings, schools and families.

About you:

You will have a post-graduate qualification in Educational Psychology and have some experience as a practising Educational Psychologist.
You will be able to work well as part of a team but also independently.

What you will do:

Work with settings, schools, colleges and other agencies to provide children, young people and staff with an educational psychology service. This will include as necessary, direct work with children and families, advice, consultation and support in the general application of psychology to good evidence-based practice and systems.

If you have any questions about the role, please contact:
Dewi Hughes - Principal Educational Psychologist
dewi.hughes@powys.gov.uk

Your responsibilities will be:

1. Promote the use of evidence-based psychology to improve the outcomes and emotional well-being of children and young people.

2. To work with settings, schools, colleges and other agencies to provide children, young people and staff with an educational psychology service. This will include as necessary, direct work with children and families, advice, consultation, and support in the general application of psychology to good evidence-based practice and systems.

3. To advise Powys County Council (PCC) about individual children or young people (0-25 years) with additional needs. This will include all aspects of statutory assessment tasks.

4. To contribute to PCC's critical incident response procedures.

5. To contribute to PCC's programmes of staff development for members of the children and young people's workforce.

6. To keep accurate, up to date records of all contacts and work relating to children, young people, and their families.

7. To liaise with other services inside and outside the council.

8. Develop skills and knowledge through participation in the process of appraisals and being supervised by colleagues and line manager. Contribute to the induction of new staff, supervise educational psychologists in training and undertaking further training as part of Continuing Professional Development.

9. Advise and support colleagues to share expertise and knowledge.

10. To initiate and contribute to projects and research at local and strategic level.

11. To support ALN tribunals where it is appropriate to do so.

12. To maintain ethical practice, confidentiality and observe data protection and associated guidelines when appropriate.

DBS:

This position has a requirement for an Enhanced DBS Check, this position is classed as regulated activity under the Safeguarding of Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012 and will be subject to a check to the list of those people barred from working with children.

Health and Safety Statement:

To co-operate with their employer and follow health and safety advice and instructions

Equalities Statement

To abide by the principles and practice of equality of opportunity as laid down in the Council's Equalities Policy

Welsh Language Requirement:

Welsh language skills are desirable.

NOTE;

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Manager from time to time, up to or at a level consistent with the 'Principal Responsibilities of the Job'.

PERSON SPECIFICATION

Do you think you're the right person for the role? If so, demonstrate you meet the following criteria in your application:

Experience

Essential

- Proven experience as a practicing Educational Psychologist or Trainee EP.

Knowledge

Essential

- Sound understanding of current good practice in Educational Psychology.
- A knowledge of current additional learning needs statutory requirements.
- Familiarity with typical additional learning needs and inclusion policies and procedures.
- A willingness to keep abreast of the changes in relation to Educational Psychology.
- An awareness of the resources available to support the work of the Educational Psychology Service.

Qualifications and Training

Essential

- A British Psychological Society Graduate Qualification in Psychology.
- A recognised post-graduate qualification in Educational Psychology or in years 2/3 of a training course

Personal Qualities

Essential

- To be a good team player with a high level of interpersonal skills.
- To be able to work independently and collaboratively within a broadly agreed framework.
- A commitment to a partnership and collaborative approach across professional boundaries.
- To be able to enthuse and motivate staff.
- The ability to develop good working relationships with people in all walks of life.

Skills

Essential

- Ability to maintain accurate written and computer records.
- Good interpersonal skills.
- Ability to work within set timescales.
- Ability to communicate effectively with children and young people.
- Ability to work as a member of a team.

Other Requirements

Essential

- Registration with Health & Care Professional Council (HCPC) as a practitioner (Educational) Psychology.
- Ability to travel around the county.
- A willingness to work outside office hours on occasion.

- A clear understanding of the importance of ethical practice and confidentiality.

Recruiting manager: Dewi Hughes – Principal Educational Psychologist
Date January 2026

Our values:

Professional
Whatever role we play in the council, we act with professionalism and integrity

Positive
We take a positive attitude in all we do

Progressive
We take a proactive and responsible approach to planning for the future

Open
We keep each other informed, share knowledge and act with honesty and integrity

Collaborative
We work constructively and willingly on joint initiatives

How to apply

You will need to complete the online application, it's simple, just follow the process step by step.

Top tips:

- Read the Job Description and Person Specification carefully and evidence that you meet all of the essential criteria in your supporting statement.
- Sell yourself and where possible give examples
- List your qualifications that are relevant for the position, as detailed in the person specification.
- Ensure one of your referees is from your most recent employer or if this is your first job why not ask a schoolteacher or tutor, just ensure you know them at a professional level.
- Be honest - tell us about any gaps in your employment history
- Complete the application in full.

Next steps

The closing date for applications is 01/11/2026
Once submitted we will email you to let you know we've received your application.
We will be shortlisting the applications on 02/11/2026. We will email you either way if you have been successful. So, keep an eye out in your inbox!

The interviews will take place on 09/11/2026

We wish you luck with your application.