Working at Broadland District Council and South Norfolk Council

Job Role: Swim Teacher Assistant

Department: Leisure

Directorate: People & Communities

Purpose:

To assist a level 2 Swim Teacher to deliver structured swimming lessons as part of our Learn to Swim (LTS) programme. Predominately this will involve Stage 3 classes in the main pool, but you may be required to assist in another stage should a particular individual require extra support. Ensure that children are safe but also support their learning and encourage them to carry out criteria as per the lesson plans created by the Swim Teacher.

Main duties and responsibilities:

Develop an effective rapport with the Swim Teachers and follow their instructions as appropriate for the specific skills being taught.

• Ensure lessons are fun and encourage future progression from swimming lessons to the local club as appropriate.

• Be responsible for the health, safety and welfare of those attending the swimming lessons by following operational, health and safety procedures and training as directed.

• Set up and clear away of equipment prior to and after lessons.

• Attend regular training to maintain skills and expertise and attain and maintain validation of competence. Generic skills, knowledge and experience.

Role specific qualifications, experience, skills and abilities

Criteria	Essential or Desirable	
Education and Qualifications		
Level 1 Swim England.	E	
National Rescue Award for Swimming Teachers and Coaches or RLSS National Pool Lifeguard Qualification (NPLQ).		D
Skills, Abilities and Competencies		
Ability to complete required staff training to ensure ongoing continuing professional development and compliance.	E	
An interest in leisure and the ability to inspire, motivate and encourage people through swimming.		D
Demonstrable time keeping and organisational skills.	E	
Good communication, tact, teamwork and customer service skills.	E	
Awareness of health and safety requirements within the leisure industry.		D
Awareness of safeguarding requirements.	E	
Over 86% of this role's time will be spend on external communication.		D
One Team Values and Behaviours		
Passionate and flexible	E	
Trustworthy and respectful	E	
Customer focused	E	
Collaborative	E	
Big and bold thinker	E	
Entrepreneurial and commercial	E	