Person specification
Apprentice - Energy

Criteria	Attributes	Method of assessment
Knowledge	**Essential** • Interest in renewable energy systems. • Ability to discuss the environmental, social and economic benefits of renewable energy systems. • Demonstrate an understanding of customer care and a good customer focused service delivery • A good working knowledge of IT systems including Excel.	Application, interview, test
Experience	**Essential** • Commitment to a learning culture. • Willingness to learn and to improve. • Able to give examples of self-motivation. • Able to give examples of dealing with a variety of people and situations.	Application, interview
Skills and abilities	**Essential** • Good level of IT and accurate keyboard skills. • Good organisational and analytical skills. • Willingness to learn. • Ability to communicate relevant and accurate information to others. • Ability to deal with telephone, email and general customer enquiries in an appropriate manner. • Ability to follow instructions and manage time and workload. • Ability to work effectively as part of a team. • Able to use own initiative and be self-motivated. • Able to work quickly and accurately. • Ability to manage several different tasks and responsibilities simultaneously. • Willing to ask for support as necessary.	Application, interview
Qualifications	**Essential** • Appropriate level of education to support the qualification to be undertaken i.e., GCSEs 9 to 4 (formerly A* to C) in English Language and Maths, or equivalent. **Desirable** • Relevant Qualification in geography, environmental studies • Full UK driving licence	Documentary evidence
Other	• Must be eligible for apprenticeship funding.	

November 2026