SOUTH KESTEVEN DISTRICT COUNCIL

Job Description

Job title	Waste and Recycling Operative	Hours	37 hours per week
Department	Waste and Recycling	Salary	SK3MS (£26,058 per annum)
Location	Across the district	Contract	Permanent

Main Job Purpose

Working as part of a team of staff delivering the Council's waste and recycling services.

To undertake duties in accordance with relevant health and safety procedures and in accordance with established service specifications and locally agreed procedures.

This role is not politically restricted.

Main Statement of Responsibilities

- To collect waste in SKDC wheelie bins and SKDC sacks from properties and load onto vehicles
- To unload waste from vehicles
- To assist in the collection of bulk items
- To deal with customers in a responsible and professional manner
- To drive / operate vehicles and equipment as required by the authority in accordance with the valid licence, experience and training for that vehicle / equipment
- To drive / operate vehicles and equipment in accordance with agreed authority safety / procedures and legal requirements
- To complete, check and return all paperwork as required
- To maintain the cleanliness and appearance of vehicles and equipment to a high standard, including daily vehicle checks
- To adhere to health and safety legislation including locally agreed procedures
- To wear personal protective equipment as required
- To undertake any relevant training / instruction to carry out the above duties
- To assist in the delivery of new and replacement wheelie bins to properties

Core values

Our vision is to "be the best district in which to live, work, and visit." To achieve this promise, we are building an organisation with a strong internal culture. Our values determine how we behave and deliver services to our residents and businesses and how we interact with each other, and we believe that our values are just as important as skills.

They focus attention on six areas:

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Trust

- We act with credibility, professionalism and integrity in all that we do.
- An important guiding principle in the Council's operations and decision-making process, Trust is found in all relationships; from colleagues, Members and building our resident's trust.

Empowerment

- Committed to creating an environment where colleagues are encouraged and supported to take initiative.
- A culture of collaboration and teamwork where everyone is encouraged to share ideas, contribute and work together.

Accountability

- Taking responsibility for our actions and operating in a transparent manner.
- Being responsible for our own performance.

Making a Difference

- Addressing the complex challenges we face with innovative solutions.
- Driven by a purpose to create a positive impact and improve the lives of residents and the community of South Kesteven.

Supportive to All

- Putting residents at the heart of everything we do.
- Being an inclusive Council that values and celebrates diversity.

Kindness

- Empathy and understanding of others.
- Treating everyone with respect.



Flexibility
Some flexibility in the working hours will be required from time to time. This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to duties which may have to be varied (after discussion with the post holder) subject to the changing needs of the organisation.

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Person Specification
Relevant Experience, Skills and Knowledge
Essential • Experience of manual work • Willing to work outdoors in all weathers • Flexibility in terms of hours and duties
Relevant Qualifications
Desirable • Full driving licence
Communication and Interpersonal Skills
Essential • Good customer care skills • Able to work as part of a team