monmouthshire
sir fynwy

WE ARE HIRING!



Sport & Leisure Attendant

POST ID: LMLC200
LOCATION: Monmouth Leisure Centre
SALARY: £26,427 - £27,709
HOURS: 37 hours a week
CONTRACT: Permanent
DBS CHECK: yes

We are looking for a motivated individual to join our team at Monmouth leisure centre. This vital role supports the smooth delivery of activities on site, providing outstanding customer service, ensuring all visitors enjoy a positive and memorable experience. You will value and champion the importance of user experience across a wide range of activities, from dynamic leisure activities and private hire events to inclusive, community-led programmes. Flexibility, evening, weekend, and Bank Holiday working is an integral part of this role.

WHY SHOULD YOU WORK FOR MONMOUTHSHIRE COUNTY COUNCIL?
A MESSAGE FROM OUR CEO

Who are we?

Place & Community Wellbeing directorate is dedicated to improving quality of life and shaping sustainable places. We deliver a broad portfolio of services working together to create healthy, inclusive communities and thriving resilient places. Monmouthshire's leisure centres provide state-of-the-art facilities, including fully equipped gyms, swimming pools, fitness studios, multi-purpose sports halls, squash courts, accessible changing facilities, and a wide range of group fitness classes, creating welcoming community hubs for all.

OUR VALUES

- Teamwork
- Flexibility
- Openness
- Fairness
- Kindness

WHAT WE CAN PROVIDE YOU WITH

- **Opportunities for professional development.**
- **Opportunities to develop Welsh Language skills.**
- **Access to health and well-being support.**
- **Access to Local Government Pension Scheme.**

Submit your application via: **www.monmouthshire.gov.uk**

monmouthshire
sir fynwy

JOB DESCRIPTION

- Supervise the swimming pool in line with Normal operating procedures and Emergency action plans.
- Support the Duty Officer in maintaining site and facility safety through adherence to Normal Operating Procedures and Emergency Action Plans.
- Complete all daily checks as required, maintaining accurate and up to date records.
- Undertake cleaning duties across the site and facilities, including external areas, ensuring paths and hard surfaces are maintained to a high standard.
- Respond professionally and courteously to telephone calls and customer enquiries.
- Undertake moving and handling duties, including the setup and dismantling of equipment.
- When on duty, act as a team for building evacuations during emergencies, ensuring the safety of all customers and users, assisting individuals to vacate the building safely, including supporting those with disabilities using evacuation equipment and maintaining personal safety at all times.
- Undertake continual professional development and Monthly training to maintain the National Pool Lifeguard Qualification.
- Support Volunteers involved in sport and physical activity delivery.
- Uphold all Council policies and procedures.
- Undertake any other duties as reasonably required by Monmouthshire County Council that are compatible with the level and remit of the post.

SAFEGUARDING:

Child and Adult Protection are key priorities for the School and Council. We aim to support children and adults at risk to be as safe as they can and to fulfil their potential. You are responsible for playing your part in the well-being, safety and protection of children and adults at risk. You will have a responsibility to participate in training to the appropriate level of safeguarding and have a duty to fulfil your personal responsibilities for safeguarding.

monmouthshire sir fynwy

PERSON SPECIFICATION

REQUIREMENTS	ESSENTIAL / DESIRABLE	HOW WILL IT BE ASSESSED
1. EDUCATIONAL/QUALIFICATIONS/KNOWLEDGE		
1.1 Hold a current Royal Lifesaving Society 10th Edition National Pool Lifeguard Qualification	Essential	Application form
2. EXPERIENCE		
2.1 Working towards or hold a recognised National Governing Body Coaching or teaching qualification.	Desirable	Application form and interview
2.2 Hold a safeguarding and protecting children qualification or equivalent.	Desirable	Application form and interview
3. APTITUDE AND SKILLS		
3.1 Ability to work well with others and to work unsupervised	Essential	Application form and Interview
3.2 To be passionate and committed to the delivery of a quality service with an awareness of customer care principles.	Essential	Application form and Interview
4. PERSONAL QUALITIES/ATTRIBUTES		
4.1 Commitment to equal opportunities policy	Essential	Application form and interview
4.2 Able to perform well under pressure and without direct supervision.	Essential	Application form and interview
5. COMMUNICATION		
5.1 Good communication skills	Essential	Application form and interview
6. OTHER REQUIRMENTS		
6.1 Willingness to undertake staff development training to improve in the post.	Essential	Interview
6.2 To be flexible and have the willingness to work when required and at different sites (A&I)	Essential	Interview
6.3 Welsh language skills	Desirable	Application form

Should you require any further information regarding this post, please contact: [Joe Killingley, JoeKillingley@monmouthshire.gov.uk]